**PROTECTION AND PERMANENCY TRANSMITTAL LETTER, 15-13**

**TO:** Service Region Administrators

Service Region Administrator Associates

Service Region Clinical Associates

Regional Program Specialists

Family Services Office Supervisors

**FROM:** Tina Webb, Assistant Director

Division of Protection and Permanency

**DATE:**  September 30, 2015

**SUBJECT:** SOP Revision Due to Federal Law: P.L. 113-183 Regarding Case Planning

This transmittal letter contains important information regarding additional changes which are required as a part of new federal law, P.L. 113-183 Preventing Sex Trafficking and Strengthening Families Act. This Act made updates to both Title IV-E requirements and the Child Abuse Prevention and Treatment Act (CAPTA) state plan requirements. The Children’s Bureau has recently indicated there will be no delayed implementation for this item; therefore it will become effective immediately.

* [4.17 Preparation for and Completion of the Five (5) Day Conference](https://manuals.sp.chfs.ky.gov/chapter4/11/Pages/417preparationforandcompletionoftheten(10)dayconference.aspx) and [4.18 Ongoing Case Planning](https://manuals.sp.chfs.ky.gov/chapter4/11/Pages/418OngoingCasePlanning.aspx) have been modified in accordance with a new section of the Social Security Act (Sec. 475a) to state:
  + A child in foster care who has attained fourteen (14) years of age is entitled to a copy of their rights;
  + At every case conference the child’s rights should be explained to the child in an age appropriate manner and a copy of the rights should be provided to the child; and
  + The child’s signed acknowledgement of receipt of their rights should be filed with the agency’s copy of the case plan.
* The [DPP-1281 Family Case Plan](https://manuals.sp.chfs.ky.gov/Resources/sopFormsLibrary/DPP-1281%20Family%20Case%20Plan.doc) has been updated with new content in the “Rights and Responsibilities” section, and a new signature page for youth. The changes to the DPP-1281 will not be available in TWIST until December; so until that time, please utilize the document that is posted on the Forms browser of the online manual.

If you have any questions regarding this memorandum, please contact:

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